



**Crossroads in
Cultural Studies
Conference 2016**
14 – 17 December 2016

**CONFERENCE
ACCOMMODATION
BOOKING FORM**
VALID UNTIL 23 DECEMBER 2016

RESERVATIONS WILL BE CONFIRMED VIA EMAIL

Please note that building works for the new Sibyl Centre will commence in November 2016. We apologise for any inconvenience this may cause.

PLEASE RETURN THE COMPLETED FORM BY EMAIL, FAX OR POST
Reception E: reception@thewomenscollege.com.au
T: **+61 2 9517 5000** F: **+61 2 9517 5006**
W: **www.thewomenscollege.com.au**
Address: **15 Carillon Avenue Newtown NSW 2042**

Personal Details

1. Family name		Title	
Given Name		Female	Male
Address			
Diet			
Email		Mobile	
2. Family name (if sharing room)		Title	
Given name		Female	Male
Diet			
Additional information			

Accommodation Details - minimum stay 2 consecutive nights
You are welcome to extend your stay before or after the conference dates

CHECK IN	Date	Time
CHECK OUT	Date	Time

Please tick your preferred rate below. Prices in brackets: stays of 14 consecutive nights or more

<i>Prices per room per night in AUD including tax</i>	REGULAR ROOM	ROOM WITH ENSUITE** <i>Limited availability **NB</i>
SINGLE ROOM Bed and breakfast	Special Conference Rate \$74 (\$72)	Ensuite Room Rate \$107 (\$104)
TWIN ROOM (Limited availability) Bed and breakfast - for 2	Special Conference Rate \$122 (\$119)	Ensuite Room Rate \$150 (\$146)

***NB Limited rooms with lockable ensuite bathroom situated/shared between 2 adjoining rooms of same gender*

Payment Details (please tick) – payment is required at time of booking and is to be complete before arrival

CREDIT CARD	Amex	MasterCard	Visa	Please debit my credit card for the sum of AUD\$
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NB: a 1% processing fee will be added to all credit card payments

Card number	Expiry date
Cardholder's name	
Cardholder's signature	

EFT – Electronic Funds Transfer **Total amount AUD\$**

Account Name: The Womens College within the University of Sydney
Bank: Bank of Queensland (for International transfers – Swift Code: QBANAU4B)
BSB: 124-001
Account No: 2041-0922
Reference: your name

CHEQUE – made payable to The Women's College **Total amount AUD\$**

If you need to pay by international Bank Cheque please contact Reception

Please see additional page with important information & conditions



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LOCATION

- The Women's College is located on campus at The University of Sydney.
- A University map can be viewed at:
<http://sydney.edu.au/maps/campuses/?area=CAMDAR>
- The College is approximately 20 minutes by taxi from the airport. Taxi driver instructions: **15 Carillon Avenue, Newtown, between Missenden Road and City Road.** Taxis can drive into the grounds and drop off in front of the main entrance.
- Nearby **buses** operate frequently to and from Central Station (5–10 minutes) and the city (10–20 minutes) to Elizabeth Street/Martin Place. NB. Buses into the city operate via Elizabeth Street. Return journey via Castlereagh Street. Prepaid Opal card or MyBus ticket required – see <http://www.transportnsw.info/>

ARRIVAL AND DEPARTURE

- Guests may check in from 2pm and must check out by 10am to avoid an extra night's charge. Outside these hours, belongings may be stored in our baggage room on the same day only.
- Guests should notify Reception in advance if they intend to arrive outside opening hours and call **+61 2 9517 5577 or 0421 016 454** on arrival.

FACILITIES

- **Meals:** an extensive **continental breakfast**, served in our Dining Hall is included in all room rates. Buffet style lunch and dinner are also available and may be either included in the room rate or purchased separately. Special diets can be supported with prior notice.
- **Single rooms** have one single bed; **twin rooms** have two single beds. There are few rooms with double beds. Please call for availability.
- All rooms are made up with **linen and towels**. To reduce impact on the environment, sheets and towels will be changed once during a 5–9 nights' stay.
- All rooms have a small **fan**.
- **Shared bathrooms facilities** are gender specific and have individual change/shower and toilet cubicles. There are limited ensuite bathrooms which are shared between two adjoining rooms (same gender).
- Most floors/wings have a **TV room and pantry** with tea/coffee/hot chocolate making facilities.
- Most rooms are accessible by using **some stairs**. Please advise Reception if you have mobility issues.
- Coin operated **washing machines and dryers** are available (detergent provided).

- If required guests should provide their own alarm clock, clock radio, hair dryer, toiletries, and **international power adaptors**.
- **Free wireless internet** is available in guest rooms and public areas – details available on arrival from Reception. Limited free internet is available on College computers.
- **Limited paid parking** is available on the College grounds: request booking form via Reception prior to arrival.
- **Reception is open 7:30am–8:00pm** (opening hours are limited on public holidays and very quiet periods).
- The College and The University of Sydney adhere to a **Smoke Free Environment Policy: strictly no smoking in buildings, courtyards, on verandas and grounds**.
- Gym and pool facilities are available on the University campus (independent & fees apply).
- For photos and further details on facilities see The Women's College website.

ACCOMMODATION AVAILABILITY

- Accommodation is available only during the university summer holidays: from 5pm Sunday 20 November 2016 to check out by 10am on Friday 17 February 2017.
- Please note that we are closed to casual guests from 24 December 2016 to 1 January 2017. First arrivals from 2pm on 2 January 2017.

BOOKING CONDITIONS

- Please note that building works for the new Sibyl Centre will commence in November 2016. We apologise for any inconvenience this may cause.
- Prices are per room per night in Australian dollars including tax, valid until 1 March 2017 unless otherwise state for conference accommodation. A 1% processing fee will be added to all credit card payments.
- The minimum stay is two consecutive nights.
- Full payment must be made at the time of booking.
- Availability/bookings must be confirmed by email from the College.
- Guests must notify the College in writing of any cancellation or amendments with at least 48 hours notice to receive a refund.
- To be eligible for the student rate, guests must present a valid full time student card.
- The student/academic rate is not available for ensuite rooms.
- To be eligible for the academic rate, guests must be employed by a university in a teaching or research capacity and provide proof in writing at time of booking.
- A 30% surcharge applies to public holidays.

For further information or inquiries please contact

reception@thewomenscollege.com.au

For functions and group accommodation bookings please email the Conference & Events Manager
Gineke de Haan: conference@thewomenscollege.com.au (+61 2 9517 5030 or 9517 5000)